

# EBBS 2019 | Sofia

AGENT WORKSHOP



## EBBS AGENT WORKSHOP

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## MAIN PARTNER

ARCCOMS association  
www.arccoms.org

## EBBS SOFIA WORKSHOP, MARCH 17 - 19, 2019 AGENT INFORMATION PACK

### Workshop Venue: Ramada Sofia City Centre

Maria Luiza 131 Blvd, 1202  
Sofia, Bulgaria  
www.ramadasofia.com

### Participation of the EBBS Workshop includes:

- 1 day Seminar, conference program
- 2 days One-to-One Business meetings
- Info package: catalogue of program and agent/educators details
- Hotel Accommodation 3 nights basis single room

## BEFORE THE WORKSHOP

### Meetings schedules

The schedule includes maximum 32 business meetings with the highest quality international educators. All agents must make all meetings which are included in their individual schedule.

### Workshop

Agents are required to arrive on 17<sup>th</sup> March and to check-out on 20<sup>th</sup> March. All activities in the programs are not optional, all agents are required to make all meetings which are included in their individual schedule and if there are school visits they are required to participate.

### Accommodation Booking

3 nights complimentary accommodation at Ramada Sofia City Centre (1 person on FB single room)  
The workshop includes attendance for one representative per agency. Second representative will be charged €350 to share the room, or €550 for an extra single room. The registration includes participation in all activities, accommodation and full board.

### Cancellation Charges

If the agent wishes to cancel their registration must do it in writing a minimum of 30 days before the event; otherwise a €650 cancellation fee will be charged.  
A full charge for 3 nights will be applied to any agent who does not arrive on the first day of the event without 30 days prior notice to ARCCOMS. This charge is exclusive of the cancellation charge.

### Visas

Citizens from most countries do not require visas in order to enter EU. Check with your local Bulgarian embassy and if you need, please contacts us at least four weeks before the workshop.

Agents from which countries can apply to EBBS Sofia Workshop?

We invite all high-quality agents who have been successfully recommended by minimum three educators.

For event information or assistance with the application process, please do not hesitate to contact us at +3592 9888 604 or info@edufair.info